



# Foreign Affairs Manual

## 3 FAM – Personnel

**Change Transmittal:** PER-661

**Date:** November 22, 2011

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## 3 FAM 5110 GENERAL PROVISIONS

### Changes

1. This Change Transmittal issues revised subchapter 3 FAM 5110. Editing and nonsubstantive revisions have been made.
2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).
4. The office responsible for the material in this subchapter is the Bureau of Human Resources Office of Policy Coordination (DGHR/PC). Please direct questions concerning content, substance, and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

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1. Remove and discard old subchapter 3 FAM 5110 (CT:PER-536; 05-04-2005) and insert revised subchapter 3 FAM 5110 (CT:PER-661; 11-22-2011).
2. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:PER-661, and initial.

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